Sarah Saldaña, Director Kevin Landy, Assistant Director, Office of Detention Policy and Planning Richard Rocha, Deputy Assistant Director, Custody Programs and Community Outreach U.S. Immigration and Customs Enforcement 500 12th St., SW Washington, D.C. 20536

Bill Weinberg, Director of Contracting Activity Office of Acquisition Management U.S. Immigration and Customs Enforcement 801 I St. NW, Suite 930 Washington, DC 20536

J.D. Thorp, Assistant Field Office Director Atlanta Field Office U.S. Immigration and Customs Enforcement 180 Ted Turner Drive, SW Suite 522 Atlanta, GA 30303

Corey Price, Acting Field Office Director Atlanta Field Office—Stewart Detention Center U.S. Immigration and Customs Enforcement 146 CCA Road Lumpkin, GA 31815

Bill Spivey, Warden Corrections Corporation of America Stewart Detention Center 146 CCA Road Lumpkin, GA 31815

Joe Lee Williams, Chair, Stewart County Board of Commissioners Arcola Scott, Vice-Chair, Stewart County Board of Commissioners Ernie Brown, Stewart County Commissioner Jimmy Lee, Stewart County Commissioner Joseph B. Williams, Stewart County Commissioner P.O. Box 157 Lumpkin, GA 31815

CC: Megan H. Mack Officer for Civil Rights and Civil Liberties U.S. Department of Homeland Security 245 Murray Lane, SW Building 410, Mail Stop #0190 Washington, DC 20528

telephone calls with detained c	lients; publication of	f consistent rules and	guidelines for attorney

• A

• Install and make available video teleconferencing (VTC) machines to allow detainees to communicate with counsel remotely.

As you may be aware, contract terms between ICE and Stewart County require the installation of a video teleconferencing platform at Stewart Detention Center "to allow detainees to consult with their attorneys in preparation for administrative immigration proceedings." Exh. 1 (Modification 18 to Intergovernmental Service Agreement); Exh. 2 (Email from CCA to ICE Re: VTC Platform). The contract specifies that this term is meant to "comply with the recommendation of the Administrative Conference of the United States" regarding such technology. The contract provides that the Corrections Corporation of America (CCA) will "provide a data circuit, router, and monthly service at Stewart at no cost to the government." The contract further specifies that "ICE will send (2) laptops or desktops . . . with Polycom

telephone services" to allow communication with legal representatives. Stewart Detention Center should designate a duty officer whom legal representatives can contact to schedule confidential telephone calls and VTC sessions with detained clients. Legal providers have the ability to schedule calls with clients at other area detention facilities, which enables legal providers to communicate with clients in an efficient and orderly manner. This is practicable at this facility.

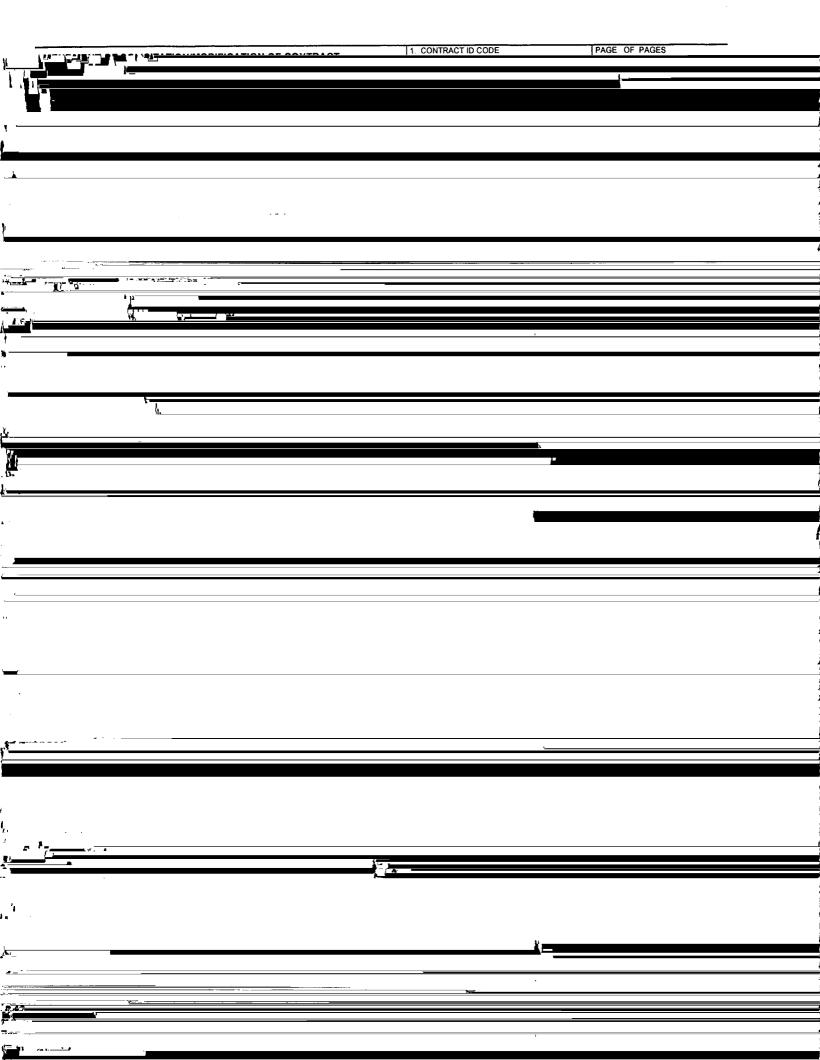
• Post clear rules and guidelines for attorney access to visitation, and train Stewart Detention Center staff on such rules and guidelines.

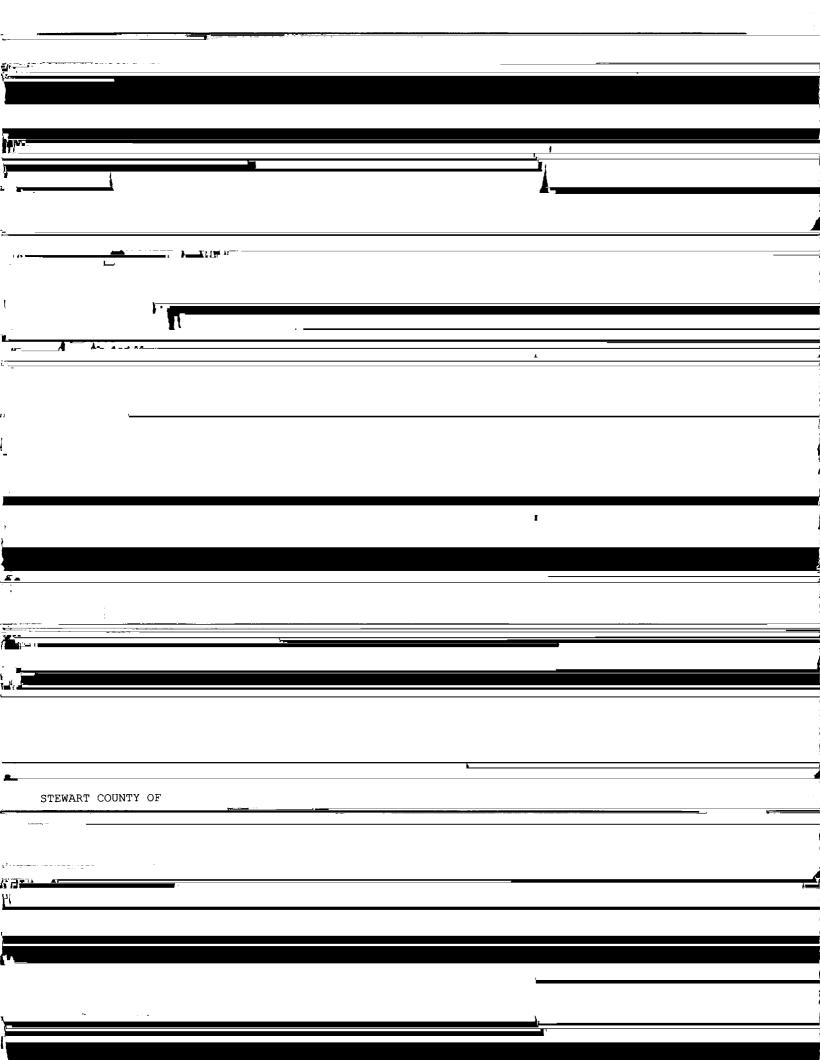
ICE's Performance-Based National Detention Standards 2011 require that facilities provide notification of rules and hours for legal visitation, and that this information be prominently posted in the waiting areas, visiting areas, and in the housing units. As of the time of this writing, no such rules are on display. PBNDS 2011 § 5.7(J.2). We further recommend training of staff on the facility's written legal visitation policy, PBNDS 2011 § 5.7(J.15), posting the written legal visitation policy on the facility's website, and provision of the policy to members of the local immigration bar.

• Efficiently schedule meetings for individuals in administrative and disciplinary segregation, and during count.

ICE's Performance-Based National Detention Standards 2011 provide that "[d]etainees in

## Exhibit 1: Modification 18 to Intergovernmental Service Agreement





CONTINUATION SHEET	REFERENCE NO. OF DOCUMENT BEING CONTINUED		
	DROIGSA-06-00005//P00018	3	3

NAME OF OFFEROR OR CONTRACTOR STEWART COUNTY OF

NO.	SUPPLIES/SERVICES	QUANTITY		UNIT PRICE	AMOUNT
)	(B)	(C)	(D)	(E)	(F)
	Obligated Amount: \$0.00				
		[			
		İ			
	·				
	·				
	l .	1	1	1	

## Exhibit 2: Email from CCA to ICE Re: VTC Platform